

LEARN Executive Committee Meeting Summary

LEARN 44 Hatchetts Hill Road

Old Lyme, CT 06371

April 25, 2014

Called to order 8:35

Present: Sheri Cote, Waterford; Tim Hagen, East Lyme; Joanne Barnasse, East Hampton; Rita Volkmann, Groton; Dr. Paul Freeman, Guilford Superintendent; Dr. Eileen Howley, Executive Director

1.0 Review May Agenda

Dr. Howley reviewed the May agenda. It was approved as presented. The Associate Executive Director recommendation for appointment may be added.

2.0 Recommendation for Director of the Dual Language and Arts Middle Magnet School

Dr. Howley discussed the process. The full Board will vote on this candidate in May.

3.0 Update on Associate Executive Director position

Dr. Howley shared a hand out of the timeline and process and discussed the process so far. The committee requested an interview with the finalist(s). This meeting is scheduled for May 1, pending Tuesday's finalist interviews.

4.0 Field Trip Request from Connecticut River Academy

Per board policy, overnight field trips are to be approved by Dr. Howley and shared with the Board. The Board supported her decision.

5.0 Waiver of bidding process for electronic timekeeping and security upgrades

Dr. Howley notified the Board that she approved two competitive bids electronic timekeeping and security upgrades. The board asked for a security update at the next executive committee.

Meeting adjourned at 9:30