

## **LEARN Executive Committee Meeting Summary**

LEARN 44 Hatchetts Hill Road

Old Lyme, CT 06371

January 24, 2014

### **Called to order 8:32**

**Present:** Sheri Cote, Waterford; Groton; Tim Hagen, East Lyme, Craig Esposito, Stonington, Rita Volkmann, Groton, Joanne Barmasse, East Hampton; Abby Dolliver, Norwich Superintendent; Paul Freeman, Superintendent, Guilford; Dr. Eileen Howley, Executive Director

#### **1.0 Review February Agenda**

Dr. Howley reviewed the February agenda. The proposed agenda was endorsed as presented.

#### **2.0 New Board member orientation**

Dr. Howley shared her plan for the new board member orientation following the February Board meeting. The Executive Committee agreed that all Board members should be encouraged to attend.

#### **3.0 Discussion of 2014-2015 salary and benefit packages**

The Executive Committee discussed the challenges of proposed increases across the agency. Dr. Howley suggested a 'compensation committee' to study various positions to bring them in line and asked for support to negotiate some fringe benefits. The Board supported her request and encouraged further study.

#### **4.0 Organizational Re-design: Draft Assistant Executive Director ad and job description**

The Committee discussed the position and its place in the organizational chart. The Committee recommended a change to "Associate Director" to encourage stronger recruitment, given the scope of the position. The Committee also discussed the need for more leadership for safety and building management.

#### **5.0 LEARN Mission and Vision—further discussion**

Dr. Howley requested the Board revisit the proposed mission framework at the next meeting and take a vote. The Executive Committee agreed.

#### **6.0 Supporting Board Members' Learning: NSBA attendance**

The Committee discussed the value of Executive Board members' participation. Some members are unable to attend NSBA due to other commitments. Sheri Cote will attend NSBA. The committee endorsed the value of these opportunities.

Meeting adjourned at 9:55