



District Residency Verification Information

District: _____

Contact Name: _____

Email: _____

Phone: _____

Street Address: _____

Hours of operation: _____

Directions and Parking Information:

Documents required by this district to present in person to prove residency:

Does this district have its own residency verification paperwork that needs to be completed?

YES NO

(If yes, please send as an email attachment.)

Does the LEARN residency verification form need to be updated every school year?

YES NO

Any additional information that would help families prove residency in this district?

Please return responses and any additional paperwork to wjsonstrom@learn.k12.ct.us

Accepted Proof of Residency Documents

These documents can be uploaded once you begin the online registration process. If they are not uploaded, you must bring them with you to your registration appointment. We require one document from Category A and one document from Category B.

Current is defined as within the last 60 days from the date of the appointment. All documents from both categories must have a matching address of listed residence. Pictures of envelopes with the address of listed residence are not acceptable. If you are unsure whether you have the appropriate documents to register your child for school within the Meriden Public School District or you need additional information, please contact the Central Registration Office for assistance.

Category A	Category B
Deed to home	Current Utility Bill (Electricity, Gas, Oil, Water, Cable, Trash, Phone)
Current Mortgage Bill	Automobile Insurance
Homeowner's Property Tax Statement	Current bank or credit card statement
Most recent quarterly City Water Bill	Current Pay Stub or Paycheck
Mortgage Closing Statement	
Rental Agreement, Declaration of Residence, or FSL home visit	
Homeowner's or Renter's Insurance Policy (Policy must be valid and up to date.)	

If you have recently moved and have not yet received an electricity bill, you can contact Eversource at 800-286-2000 and ask the billing department to email you a **Service Verification Letter**. This letter will suffice for a Category B Proof of Residency document if you have not yet received your first electricity bill.

If a rental agreement or lease is not available, a **Residency Declaration Form** must be completed by the landlord affirming tenancy and a copy of a current rent payment is needed. Documentation from Category B will still be required. Below are links to the form.

https://www.meridenk12.org/Customer-Content/www/CMS/files/Registration/MPS_Residency_Declaration_Form.pdf

https://www.meridenk12.org/Customer-Content/www/CMS/files/Registration/Declaracion_de_Residencia.pdf